



ADDENDUM NO. 1, DATED 1/25/2023

**RE: To Furnish and Deliver Longleaf Pine (Pinus Palustris) Straw
on an As Needed Basis for Southeastern Louisiana University**

Dear Bidder,

BID OPENING DATE/TIME: January 31, 2023, 4:00 p.m.

Clarification of questions received.

1. The invitation notes that a 53' dry van full of long leaf pine straw will be needed approx.. every 3-4 months, it also mentions up to 10 loads per year. Could you clarify if the anticipated number of loads is approx.. 3 or 4 or closer to 10?

Answer for question 1: Southeastern Louisiana University may order up to ten (10) loads in a year. On average, Southeastern Louisiana University has ordered seven loads per year.

2. Do you anticipate multiple loads (2-3) of straw in the Spring and 1 for the remainder of the year or a more even distribution of deliveries as in 1 every 3 months?

Answer for question 2: On average, five (5) loads are ordered October through March, and two (2) loads are ordered April through September. The wording on Page 8 should read: "The entire semi-trailer will remain on site until the next delivery. (Approximately 1-3 months)".

The above shall become part of the Invitation to Bid.

Bidder should reference the addendum in the appropriate blank on the Bid Response Form to acknowledge receipt of the addendum.

Sincerely,

Monette Scott

Monette Scott
Procurement Analyst

cc: Physical Plant
File

Addendum Acknowledged By:

Name of Business: _____

Signature: _____ Date: _____

Print Name: _____ Title: _____

Purchasing and Property Control Dept. * SLU 10800 * Hammond, LA 70402 * 985-549-2064 *
Fax 985-549-3810

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